**Student Support Council Meeting Agenda & Minutes**

**Date:** September 27, 2024 / 8:30 – 10:00 am / Location: Hybrid: M226 & Zoom

Chair: Danielle Hoffman Co-Chair: Jessica Kissler / Recorder: Isaiah Lee

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| MEMBERSHIP |
| ☐ Student Representatives (TBD Fall) | ☐ Isaiah Lee |
| ☐ Paul Allen | ☐ Mayla Morgan |
| ☐ Josh Aman – Vice-Chair Elect | ☐ Elizabeth Sauber |
| ☐ Jennifer Anderson – Vice-Chair | ☐ Adrienne Scritsmier |
| ☐ Angela Armen | ☐ Casey Sims |
| ☐ Summer Baber | ☐ Aundrea Snitker |
| ☐ Joan Jagodnik | ☐ Tara Sprehe – Chair  |
| ☐ Jessica Kissler – Chair Elect |  |

**Present:** An “X” indicates present at the meeting and an empty box indicates absent.

**Guests:**

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| **Topic/Item** | **Discussion** | **Materials/Upcoming**  |
| **Committee Business**  |
| **Ice Breaker & Connections**Danielle Hoffman10 Minutes | * Review of Spring meeting minutes.
* Ice breaker activity led by Danielle.
 | * [Link to Spring meeting minutes.](https://webappsrv.clackamas.edu/committees/SSC/meetings/2024-05-13/Student%20Support%20Council%20Meeting%20Minutes%205.13.2024.pdf)
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| **Refresh & Grounding Ourselves in the Work**Jennifer Anderson20 Minutes | * Alignment with the college SEM plan.
* We are the stewards of the Holistic Student Support strategic priority.
 | * [Link to SEM plan.](https://webappsrv.clackamas.edu/committees/ARC/meetings/sem/2022-2026%20SEM%20Plan%20%282023-24%29.pdf)
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| **Review of Oversight Meeting**Jessica Kissler15 Minutes |  |  |
| **Review parts of the SG Handbook**Danielle Hoffman15 Minutes | * Identify relevant areas to guide folks to before next meeting.
 | * [Link to SG Handbook.](https://docs.google.com/document/d/1Z9wlRTfmo487PRh5fc3Vss1T4VzbHiwyAQM3qyEPKfo/edit)
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| **Our Work For the Year**Jessica Kissler15 Minutes | * Policy
* SEM Plan
* Emerging Needs
	+ Both needs in the way of decisions and in the way of functional/structural needs.
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| **How We Function / Structural Needs**Jennifer Anderson15 Minutes  | * Review meeting schedule for fall
	+ Request for meetings to be held Fridays
	+ Find available timeslot on Fridays?
* Taskforce as needed VS. Subcomittees
* I Drive Vs. OneDrive for storage of reference materials, preliminary agendas, etc.
* Collaboration with other councils?
* What does communication with our council (meetings and email) look like?
* Equity considerations?
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| **Wrap Up and Preliminary Retreat Agenda** | * Fall Retreat
	+ Determine time, potential dates, and agenda.
	+ Josh has tutor training from Oct 4 – Nov 1 from 10-12, unavailable during those times.
* Preliminary Retreat Agenda
	+ Decision-making & Addressing the Spectrum
		- Council VS. College Community
	+ Goals and Agenda for the Year
		- Try to narrow focus on a few projects and goals. Allow time for emerging needs, and provide time for us to gain our grounding & alignment with strategic plan.
		- Consider list from last year.
		- Emerging needs.
	+ How do we connect with other councils/committees?
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